



Electronic Development Approvals System (eDAS)

Becoming an On-line Applicant

Prepared by Lionel Cai for
Information Management Branch (IMB)
Ministry of Transportation of Infrastructure
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Version: 1.0

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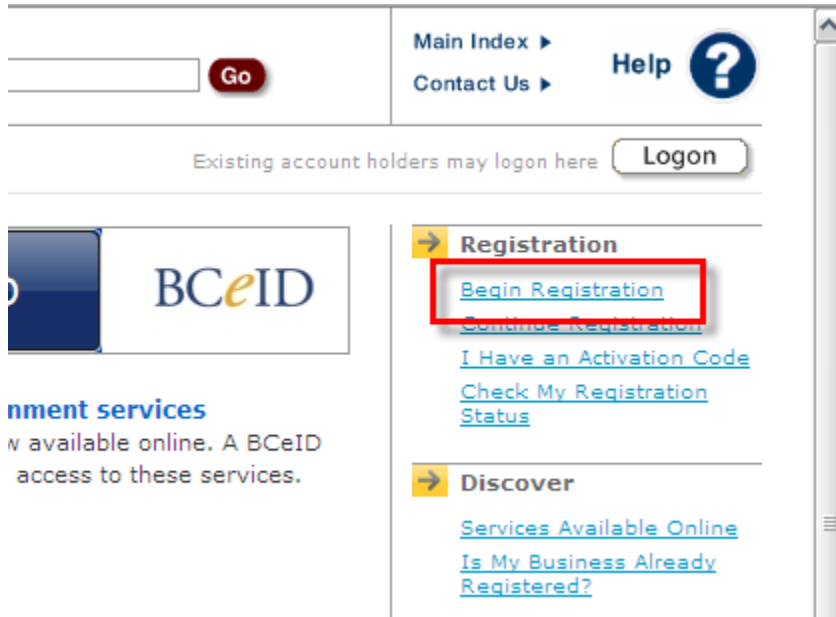
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Document Control

Version	Date	Change Made By	Summary of Change
0.1	January 9, 2008	Lionel Cai	Initial Draft
1.0	January 13, 2009	Lionel Cai	Reviewed by Jim Prewett

1 Getting a BCeID

- Go to <http://www.bceid.ca>
- Click on the "Begin Registration" link:



- Choose the type of BCeID you wish to register for
- Click on "Register without specifying an Online Service":



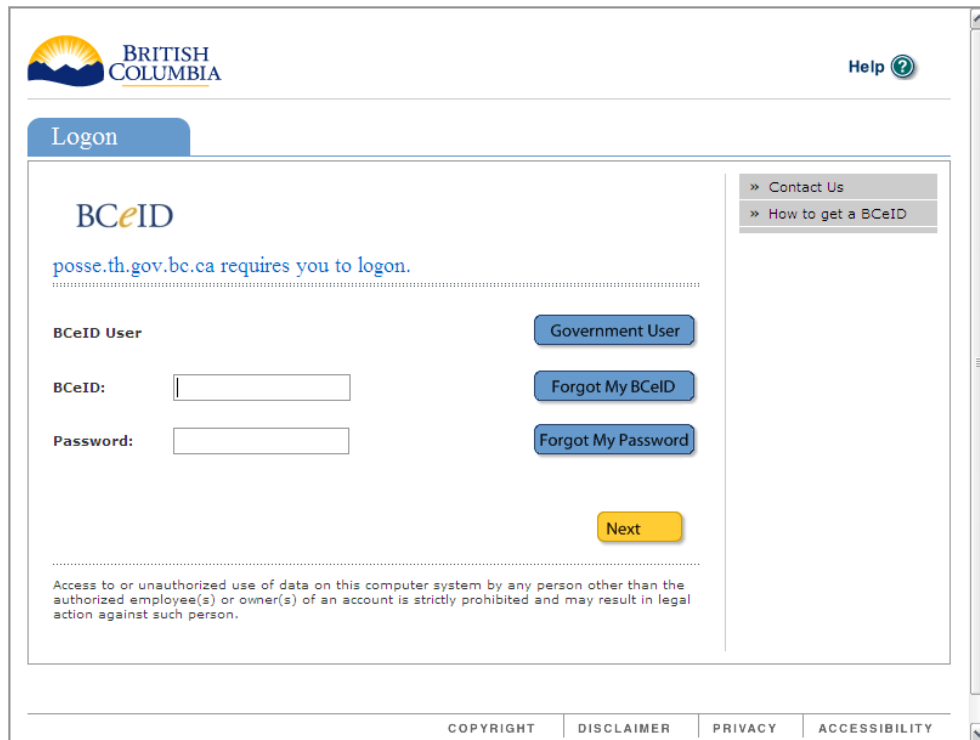
- Fill in the required fields

- Click the “Next” button to completed your registration process

Note: Business and Personal BCeIDs require ID verification

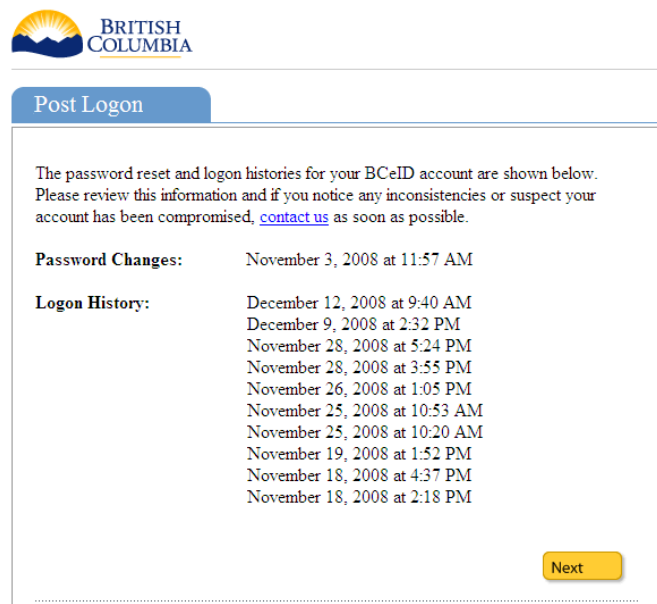
2 Log into eDAS

- Go to eDAS: <https://posse.th.gov.bc.ca/DAP/>
- You will be asked to supply your BCeID:



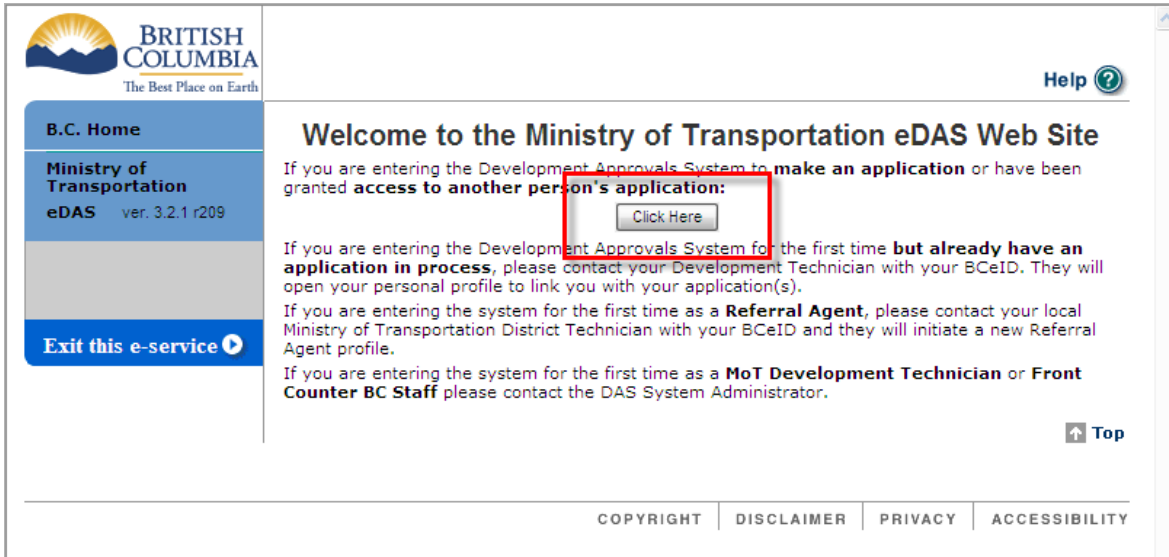
The screenshot shows the BCeID Logon page. At the top left is the British Columbia logo. A "Logon" tab is active. The main heading is "BCeID" with the URL "posse.th.gov.bc.ca requires you to logon." Below this are input fields for "BCeID User", "BCeID:", and "Password:". To the right of these fields are buttons for "Government User", "Forgot My BCeID", and "Forgot My Password". A yellow "Next" button is at the bottom right. On the right side of the page, there are links for "Contact Us" and "How to get a BCeID". At the bottom, there are links for "COPYRIGHT", "DISCLAIMER", "PRIVACY", and "ACCESSIBILITY".

- After you click “Next”, you will be presented with your logon history:



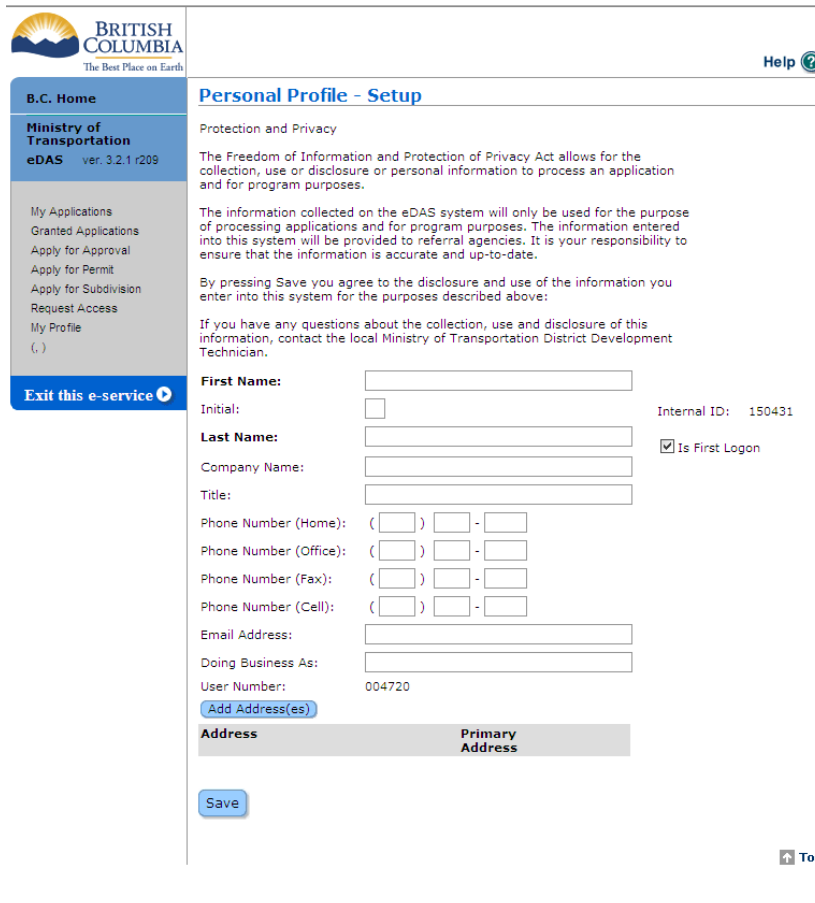
The screenshot shows the "Post Logon" page. At the top left is the British Columbia logo. A "Post Logon" tab is active. The main heading is "Post Logon". Below this is a message: "The password reset and logon histories for your BCeID account are shown below. Please review this information and if you notice any inconsistencies or suspect your account has been compromised, [contact us](#) as soon as possible." Below the message are two sections: "Password Changes:" and "Logon History:". The "Password Changes:" section shows "November 3, 2008 at 11:57 AM". The "Logon History:" section shows a list of dates and times: "December 12, 2008 at 9:40 AM", "December 9, 2008 at 2:32 PM", "November 28, 2008 at 5:24 PM", "November 28, 2008 at 3:55 PM", "November 26, 2008 at 1:05 PM", "November 25, 2008 at 10:53 AM", "November 25, 2008 at 10:20 AM", "November 19, 2008 at 1:52 PM", "November 18, 2008 at 4:37 PM", and "November 18, 2008 at 2:18 PM". A yellow "Next" button is at the bottom right.

- On your first logon into eDAS, you will be asked if you want to access eDAS for applying for application. If you are accessing eDAS as a Referral Agent, please contact MoT Development Technician.



The screenshot shows the 'Welcome to the Ministry of Transportation eDAS Web Site' page. The left sidebar contains navigation links: 'B.C. Home', 'Ministry of Transportation eDAS ver. 3.2.1 r209', and 'Exit this e-service'. The main content area features a 'Click Here' button highlighted with a red box, which is intended for users who have been granted access to another person's application. Below this, instructions are provided for first-time users, Referral Agents, and MoT Development Technicians.

- On your first time accessing eDAS to apply for applications, you will be asked to complete or confirm your profile:

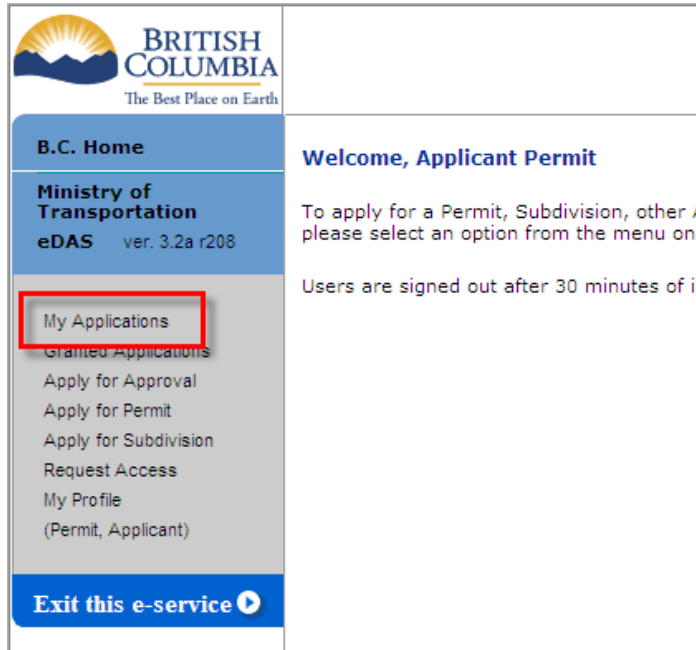


The screenshot displays the 'Personal Profile - Setup' page. It includes a sidebar with navigation options like 'My Applications', 'Granted Applications', and 'My Profile'. The main section contains a privacy notice and a form for user registration. The form fields include: First Name, Initial, Last Name, Company Name, Title, Phone Number (Home, Office, Fax, Cell), Email Address, Doing Business As, and User Number (004720). There is a checkbox for 'Is First Logon' and an 'Add Address(es)' button. A 'Save' button is located at the bottom of the form.

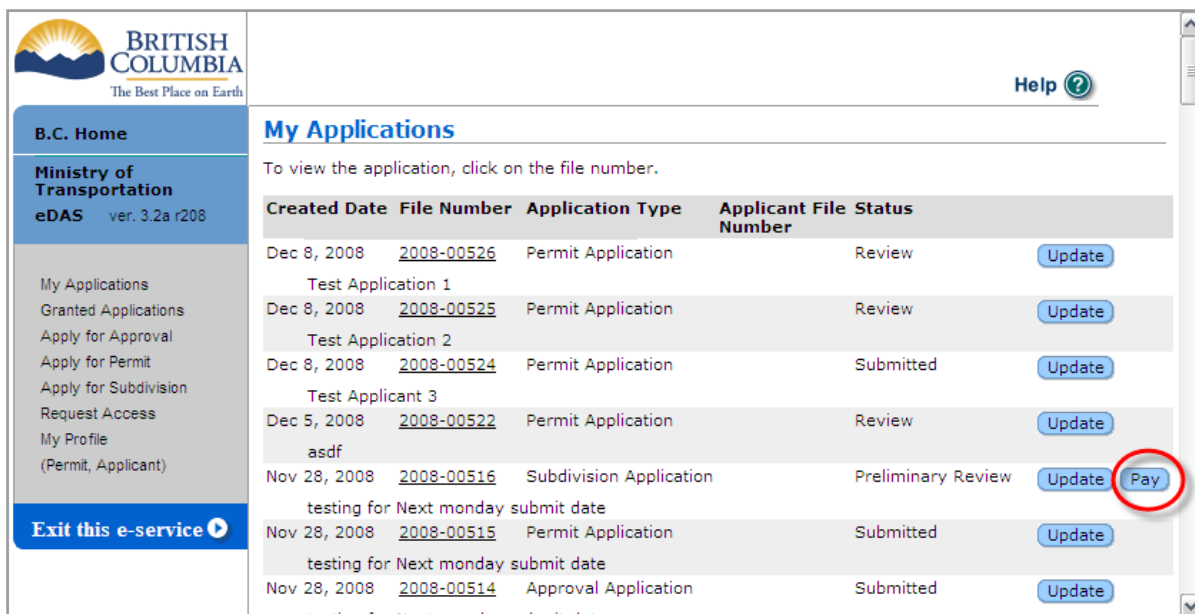
- After saving your profile, you are ready to apply for development approval applications
- Note:** Subsequent logons to eDAS, you will not be represented with your profile screen

3 Reviewing your Application Status

- If you have applied for any applications, you can review the status of your applications by clicking on the “My Applications” link:



- The “My Applications” screen will list all applications you have applied for:



- You can update your applications at any time or if there are any outstanding fees, you may also pay for you applications online