

**PIERS ISLAND IMPROVEMENT DISTRICT**

**BOARD OF TRUSTEES MEETING**

**April 16, 2019 – 7:00 PM**

**Location: Piers Island Fire Hall**

<b>TRUSTEES &amp; OFFICERS ATTENDING</b>	Greg Miller, Chairperson and Fire Trustee; Julien Bahain, Buildings and Land Improvements Trustee; Charlie Troger, Water Trustee; Brent Schorr, Finance Administrator; Nancy Troger, Secretary.
<b>TRUSTEES &amp; OFFICERS ABSENT</b>	0
<b>NUMBER OF ATTENDEES</b>	10

**OPENING MOTIONS**

<b>CALL TO ORDER</b>	Chair, Greg Miller, called the meeting to order at 7:00 p.m. The secretary recorded the meeting for accuracy.
<b>APPROVAL OF AGENDA</b>	Copies of the Agenda were distributed electronically. The Chair asked for changes or additions to the proposed agenda.
<b>MOTION</b>	It was <b>MOVED</b> and <b>SECONDED</b> , <i>“that the Agenda be approved as amended.”</i> With no further changes raised for consideration, the motion was <b>CARRIED</b> .
<b>ADOPTION OF PREVIOUS MINUTES MOTION</b>	It was <b>MOVED</b> and <b>SECONDED</b> , <i>“that the minutes of the February 20, 2019 PIID Meeting be approved as distributed.”</i> The Chair asked for errors or omissions. With no corrections raised for consideration, the motion was <b>CARRIED</b> .

**ONGOING BUSINESS**

<b>BUILDINGS AND LAND IMPROVEMENTS TRUSTEE JULIEN BAHAIN</b>	<p><b>Update from volunteer team that cleared the upper and lower reservoirs. Thank you, Craig Benson, Philippa White and Doug Turner!</b></p> <ul style="list-style-type: none"><li>• Report from Craig Benson: <i>We cleared access for fire suppression crew access to pump platforms on both reservoirs. We also removed &amp; trimmed some invasive plants (broom, blackberries). This latter work was curtailed by high water levels around the reservoirs &amp; evidence of birds looking for nesting sites. I would be willing to participate in further clearing of invasive species including thistles after nesting season &amp; before the thistle goes to seed. Philippa White &amp; Doug Turner were instrumental in doing this work with me. Philippa is to be especially thanked for her hard work &amp; input from a fire fighter’s point of view.</i></li></ul> <p><b>Update on communication from Seaspan.</b></p> <ul style="list-style-type: none"><li>• Email from Roger Todd, Terminal Maintenance Supervisor, Seaspan Ferries that states:</li></ul>
--------------------------------------------------------------	----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------

	<p><i>Working with the Piers Island group has been very good, and well received by Seaspan... We have taken pause with the project... For now, it would be best to pursue your maintenance schedule given the uncertainty of the project which we wanted to pursue. Personally, wish to thank the Piers Islanders for their support and patience.</i></p>
--	-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------

**CORRESPONDENCE**

<p><b>CORPORATE SECRETARY NANCY TROGER</b></p>	<ul style="list-style-type: none"> <li>• One email sent to Buildings and Land Improvements Trustee, Julien Bahain.</li> <li>• See <i>Ongoing Business</i></li> </ul>
----------------------------------------------------	----------------------------------------------------------------------------------------------------------------------------------------------------------------------

**TRUSTEE & OFFICER REPORTS**

<p><b>BUILDINGS &amp; LAND IMPROVEMENTS TRUSTEE JULIEN BAHAIN</b></p>	<p>The B&amp;LI Trustee was asked if he had a report to present.</p> <p><b>Unclaimed property in the compound.</b></p> <ul style="list-style-type: none"> <li>• Cost \$100 to dispose of the two unclaimed trailers.</li> </ul> <p><b>Compound reminder.</b></p> <ul style="list-style-type: none"> <li>• Now that spring and summer are coming, we should all be mindful of how we park, store and use the compound daily. If everyone abides by the compound bylaw it makes it easier for all.</li> <li>• And a reminder to be sure to return all PIID compound equipment such as wheelbarrows, etc. to the compound. Do not leave them on the dock or outside the gate.</li> </ul> <p><b>Compound gate hinge repair.</b> <b>Thank you, Bob Crooks!</b></p> <ul style="list-style-type: none"> <li>• Compound gate hinges are now installed.</li> </ul> <p>The floor was opened to discussion. The report was accepted as presented.</p>
<p><b>PIVFD TRUSTEE GREG MILLER</b></p>	<p>The PIVFD Trustee was asked if he had a report to present.</p> <ul style="list-style-type: none"> <li>• The 4X4 Committee consisting of Chair, Greg Miller, members Gerry Kristianson, Bob Crooks, and Steve Cruise, met recently to have a further discussion about requirements for the purchase of a 4X4 truck.</li> <li>• Lenny Green found a possible truck on an auction site which the committee agreed to bid on with a ceiling price of \$20,000.</li> <li>• The truck sold to a higher bidder for over 27,000.</li> <li>• The committee will meet soon to refine their requirements and continue the search.</li> </ul> <p>The floor was opened for discussion. The report was accepted as presented.</p>
<p><b>WATER SYSTEM TRUSTEE CHARLIE TROGER</b></p>	<p>The Water System Trustee was asked if he had a report to present. (See attached.) The floor was opened to discussion. The report was accepted as presented.</p>





<p><b>WATER TRUSTEE</b> <b>CHARLIE TROGER</b> <b>MOTION</b></p>	<p><b>Water Tank Replacement Project Presentation</b> (see attached.)</p> <ul style="list-style-type: none"> <li>It was <b>MOVED</b> and <b>SECONDED</b> that, <i>“the PIID Trustees approve the recommendation of the Water Tank Replacement Select Committee to negotiate with Stantec Engineering to undertake the first two phases of the project to establish a Class B budget and “tender ready” technical description of the project requirements.”</i></li> </ul> <p>The floor was opened to discussion. Motion <b>CARRIED</b>.</p>
<p><b>ALL TRUSTEES</b></p>	<p>Review of <i>Capital Asset Management Plan; Water Asset Group</i> (living documents) specifically, the water tower project.</p> <ul style="list-style-type: none"> <li>The Trustees will identify portfolio projects, determine budgetary costs and priorities along with possible tax implications and present these to landowners at the 2019 PIID AGM.</li> </ul> <p>Discussion regarding the <i>Piers Island Road Report</i> authored by Conrad Vanderkamp and Linda Vanden Berg. <b>Thank you to Conrad and Linda!</b></p> <ul style="list-style-type: none"> <li>After exhaustive research and communication with the Ministry of Transportation and Infrastructure (MoTI), the authors determined that McKenzie Crescent <i>is not</i> a public road, either arterial or municipal; <i>is not</i> part of the MoTI’s provincial inventory of main roads; but <i>is</i> a “provincial right-of-way”, or “public road dedication, i.e. crown land”.</li> <li>The Trustees will make inquires with ICBC to ensure that the PIID vehicles are appropriately insured, based on the definition provided by Claire Trevena Minister of Transportation and Infrastructure. (See attached.)</li> <li>The Trustees will share the advice from ICBC with all landowners.</li> <li>The PIID has no authority to enforce vehicle insurance for Piers Island vehicles but will advise the homeowners that they must make their own decision regarding Piers Island vehicle insurance.</li> <li>The PIID Secretary has been authorized by Conrad van der Kamp to provide an electronic copy of the Piers Island Road Report to any landowner wishing one, <i>but it must be understood that this is not a PIID document</i>.</li> </ul>
<p><b>ACTION</b></p>	<p>The Trustees will make inquires regarding the PIID vehicles insurance before June 2019 and report back to the landowners with their findings.</p>

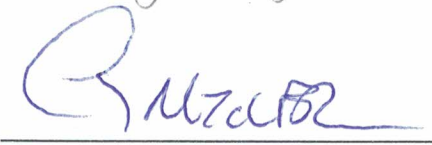
**NEXT MEETING**

<p><b>SCHEDULE NEXT MEETING</b></p>	<p><b>Trustee Meeting: Tuesday, May 21, 2019 at 7:30 PM.</b></p>
-------------------------------------	------------------------------------------------------------------

**CLOSING MOTION**

<b>ADJOURNMENT</b>	The Chair asked for any further business With no further business, the meeting adjourned at 8:25 PM. The Chair thanked all attendees.
--------------------	---------------------------------------------------------------------------------------------------------------------------------------------

Minutes submitted:   
Corporate Secretary

Minutes approved:   
Chair / Presiding Officer

Date: \_\_\_\_\_