

**PIERS ISLAND IMPROVEMENT DISTRICT
BOARD OF TRUSTEES MEETING**

April 24, 2018

Location: Piers Island Fire Hall

TRUSTEES & OFFICERS ATTENDING	Tony Kaul, Chairperson and Buildings & Land Trustee; Greg Miller, Fire Trustee; Charlie Troger, Water Trustee; Brent Schorr, Finance Administrator; Nancy Troger, Secretary.
TRUSTEES & OFFICERS ABSENT	0
NUMBER OF ATTENDEES	8

OPENING MOTIONS

CALL TO ORDER	The Chairperson called the meeting to order at 7:08 p.m. and advised that the meeting was being taped for accuracy, and no video due to technical issues.
APPROVAL OF AGENDA	Copies of the Agenda were distributed. The Chair asked for changes or additions to the proposed agenda.
MOTION	It was MOVED and SECONDED , <i>"that the Agenda be approved as distributed."</i> With no changes raised for consideration, the motion was CARRIED .
MOTION ADOPTION OF MINUTES	It was MOVED and SECONDED , <i>"that the minutes of the February 27, 2018 PIID Board of Trustees Meeting be approved as distributed."</i> The Chair asked for errors or omissions and hearing none, the motion was CARRIED .

ONGOING BUSINESS

PIID TRUSTEE/SECRETARY	Letter to Islands Trust Trustees Update <ul style="list-style-type: none"> A letter was sent to Islands' Trust representatives, Grove and Grams, regarding Salt Spring Island water tax exemption for Piers Island. (See attached.) To date, we have received no response. The Trustee invited questions from the floor.
PIID WATER TRUSTEE/SECRETARY	Letter to Minister of Municipal Affairs and Housing Update <ul style="list-style-type: none"> A letter was sent to the Minister of Municipal Affairs and Housing. (See attached.) To date, we have received no response. The Trustee invited questions from the floor.
PIVFD TRUSTEE GREG MILLER	4X4 Fire Truck Committee Meeting Update <ul style="list-style-type: none"> A 4X4 Fire Truck Committee meeting was held on March 11th. Chief Cruise, Gerry Kristianson, Tony Kaul, Derek Morrison and Greg Miller were present. Bob Crooks was unable to attend.

TRUSTEE & OFFICER REPORTS

<p>BUILDINGS & LAND IMPROVEMENTS TRUSTEE TONY KAUL</p> <p>DISCUSSION</p> <p>ACTION TONY KAUL</p>	<p>The Trustee for the Buildings & Land Improvements portfolio presented his report:</p> <p>Update on Seaspan plan for new Piers Island Compound</p> <ul style="list-style-type: none"> • There have been no further discussions or developments with the Seaspan plan for a new Piers Island compound. (Please see previous minutes.) <p>The Chair opened the floor for discussion. The following are answers to questions posed to the Trustee:</p> <p>Update on Electrical Vehicle Charger Installation</p> <ul style="list-style-type: none"> • The B&LI Trustee advised that the first electric vehicle charger was installed on the electrical pole in the compound last week, and that a meter was also installed to allow for electrical consumption usage and billing. The Islander who made the request for an electric vehicle charger has paid for the installation and as part of the installation, has purchased an extra long cord to allow for flexibility in where he parks. • The B&LI Trustee also advised that if the Seaspan plan for a new compound doesn't materialize, there will be money to be spent on gates and fences. <p>Summer Compound Cleanup</p> <ul style="list-style-type: none"> • The B&LI Trustee advised that there will be the standard compound cleanup this summer. • Chief Cruise advised that the drainage ditch around the fire hall also needs cleaning. The B&LI Trustee made a note to add this item to the cleanup list. <p>Habitat Tree on Barnacle Road</p> <ul style="list-style-type: none"> • The B&LI Trustee advised that there has been no further discussion from North Saanich about cutting down the habitat tree on Barnacle Road. B&LI Trustee queried the Seaspan contact person, but he advised they had heard nothing. B&LI Trustee reiterated that in the new compound that tree was not to be touched! <p>The report was accepted as presented.</p>
<p>PIVFD TRUSTEE GREG MILLER</p> <p>MOTION</p>	<p>The Trustee for the PIVFD presented his report. (See report).</p> <p>It was Moved and Seconded, <i>"that the Trustees approve the purchase of a 1990 Ford CF8000 fire truck as a replacement for the PIVFD 1973 fire tender. Monies for this purchase will be taken from the capital asset reserve funds allocated to the PIVFD."</i></p> <p>The Chair opened the floor for discussion. Following discussion, the motion was CARRIED. The report was accepted as presented.</p>
<p>WATER SYSTEM TRUSTEE CHARLIE TROGER</p> <p>DISCUSSION</p>	<p>The Water System Trustee presented his report. (See report). The Chair opened the floor for discussion.</p> <ul style="list-style-type: none"> • The Water Trustee advised that the approximate cost for the water tank replacement would be \$350,000 to \$400,000. There may be grant money available for partial funding of the water tank. <p>The report was accepted as presented.</p>

TAXATION BYLAW 2018

Taxation Bylaw 2018, No. 121 (“for imposing taxes upon lands in the Improvement District and to provide for imposing a percentage addition to encourage prompt payment of 2018 taxes”)

- The Chair reported that the annual taxation bylaw enables the Improvement District to raise taxes to provide the services within its mandate such as fire protection, waterworks and operation of the parking compound and boat launch on Dolphin Road.
- The 2018 Operating Budget of \$600 per property (\$79,200) was approved at the December 3, 2017 Board of Trustees meeting, and the 2018 capital asset reserve levy of \$480 per property (\$63,360) was approved at the April 24, 2018 Board of Trustees meeting for a total 2018 tax assessment of \$1,080 per property.
- The \$1,080 tax levy covers: administration and operational expenses of the Improvement District; scheduled preventative maintenance; and a sinking fund for future renewal or replacement of existing capital assets.
- This levy does not include any planned amount to purchase *additional* capital assets or undertake incremental upgrades of existing capital assets.

MOTION

It was **Moved and Seconded**, “*that the bylaw cited as the Taxation Bylaw 2018, be introduced and read for the first time.*”

- The Chair read aloud the bylaw.
- The Chair opened the floor for discussion.

Following discussion, the motion was **CARRIED**.

MOTION

It was **Moved and Seconded**, “*that the bylaw cited as the Taxation Bylaw 2018, be reconsidered and adopted.*”

With no discussion, the motion was **CARRIED**.

VEHICLE, FIRE PROTECTION AND MEDICAL RESPONSE EQUIPMENT RENEWAL RESERVE FUND 2018 BYLAW

Vehicle, Fire Protection and Medical Response Equipment Renewal Reserve Fund Disbursement Bylaw 2018, No. 120 (“for the purchase of a 1990 Ford CF8000 Fire Truck”)

- The Chair advised that as Greg reported, the PIID recently acquired a “new to us” fire truck. The purchase of this truck will be funded from the Vehicle, Fire Protection and Medical Response Equipment Renewal Reserve Fund that was established in 2015 for the renewal and replacement of all existing infrastructure, which includes fire department vehicles.
- A bylaw must be registered with the ministry any time there is the requirement for a disbursement of monies from this fund.

MOTION

It was **Moved and Seconded**, “*that the bylaw cited as the Vehicle, Fire Protection and Medical Response Equipment Renewal Reserve Fund Disbursement 2018 Bylaw, No. 120, be introduced and read for the first time.*”

- The Chair read aloud the bylaw.
- The Chair opened the floor to discussion.

Following discussion, the motion was **CARRIED**.

MOTION

It was **Moved and Seconded**, “*that the bylaw cited as the Vehicle, Fire Protection and Medical Response Equipment Renewal Reserve Fund Disbursement 2018 Bylaw, No. 120, be reconsidered and adopted.*”

With no discussion, the motion was **CARRIED**.

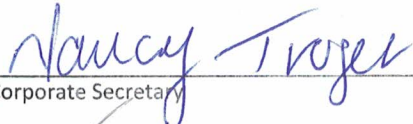
NEXT MEETING

SCHEDULE NEXT MEETING	Scheduled for Tuesday, May 22, 7:00 PM (if required)
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CLOSING MOTION

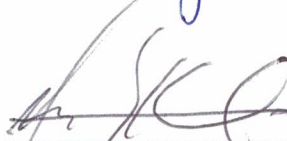
ADJOURNMENT	The Chairperson called for further business, and hearing none, the trustees approved a motion to adjourn at 8:30 p.m. The Chair thanked all attendees.
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Minutes submitted:



 Corporate Secretary

Minutes submitted:



 Chairperson and Presiding Officer