

**PIERS ISLAND IMPROVEMENT DISTRICT
BOARD OF TRUSTEES TRANSITION MEETING**

June 21, 2023 – 7:30 PM

Location: Fire Hall and via Zoom

	Julien Bahain (Trustee); John de Jong (Trustee); Monique Joubarne (Out-going Trustee); Stephen Chang (Incoming Trustee), Brent Schorr, Finance Administrator; Velvet Warrior, Secretary.
TRUSTEES & OFFICERS ABSENT	
NUMBER OF ATTENDEES	3 via Zoom

OPENING MOTIONS

CALL TO ORDER	<p>Interim (Outgoing) Chair, Monique Joubarne, called the meeting to order at 7:30 PM</p> <p>PIID respectfully acknowledged the Indigenous peoples on whose traditional territories we live and work.</p> <p>The secretary recorded the meeting for accuracy.</p> <p>Interim/Outgoing Chair, Monique Joubarne, welcomed new Trustee Stephen Chang to the Board of Trustees and thanked him for agreeing to take on this important role.</p>
SELECTION OF CHAIR	<p>Missed on the Agenda but required based on Meeting Bylaw.</p> <p>Interim (Outgoing) Chair, Monique requested nominations for Chair.</p>
MOTION	<p>It was MOVED and SECONDED, <i>“that the Julien Bahain be appointed as Chair for the coming year.”</i></p> <p>Motion CARRIED.</p> <p>Chair Julien Bahain, thanked outgoing Trustee, Monique Joubarne, for her years of service as Trustee and for all the work that was accomplished in the Water Portfolio during her service.</p>
APPROVAL OF AGENDA	<p>Copies of the Agenda were distributed electronically. An amendment was required to add the Signing of the Code of Conduct for Trustees.</p>
MOTION	<p>It was MOVED and SECONDED, <i>“that the Agenda be approved as amended.”</i></p> <p>Motion CARRIED.</p>
ADOPTION OF PREVIOUS MINUTES	<p>Copies of the Minutes for the AGM were distributed electronically. An amendment to the minutes was required to correct a name of one of the islanders we lost this year. The updated minutes have been posted on the piers island website. Our sincerest apologies for this error.</p>

ASSIGNMENT OF PORTFOLIOS

<p>CHAIR JULIEN BAHAIN</p>	<p>The Chair called for nominations for the appointment of Buildings and Land Improvement Trustee, Water Trustee and Fire Trustee.</p>
<p>MOTION</p>	<p>It was MOVED and SECONDED, <i>“that Julien Bahain be appointed as Building & Land Improvement Trustee.”</i></p> <p>The floor was opened for discussion.</p> <p>Motion was CARRIED.</p>
<p>MOTION</p>	<p>It was MOVED and SECONDED, <i>“that John de Jong be appointed as Water Trustee.”</i></p> <p>The floor was opened for discussion.</p> <p>Motion was CARRIED.</p>
<p>MOTION</p>	<p>It was MOVED and SECONDED, <i>“that Stephen Chang be appointed as Piers Island Volunteer Fire Department Trustee.”</i></p> <p>The floor was opened for discussion.</p> <p>Motion was CARRIED.</p>

CORRESPONDENCE

<p>CHAIR JULIEN BAHAIN</p>	<p>Jackie Charlesworth – Asphalt Millings option for Road Repair:</p> <p>The road committee liaises with the Ministry of Transportation and Infrastructure (MoTI) regarding road maintenance. MoTI recommended asphalt millings particularly in the problem areas and the road committee agreed to trial this. The asphalt millings are used broadly across the province. The trial load was scheduled for two days after the meeting so not able to cancel. Some of the trial millings have been deposited on the stretch in front of the lower reservoir where it is very moist and needs to support the PIVFD vehicles.</p> <p>North Saanich – Debris in front of Compound:</p> <p>PIID received notification from North Saanich of complaints regarding debris on the beach in front of the Compound. Trustee, Julien Bahain, contacted the RCMP regarding safety, our responsibility, and the process to deal with it. It is PIID’s responsibility to take care of the clean up on the foreshore. The camp appears to be abandoned at this time and has been checked out by the RCMP. A contractor will be contacted and hired to remove the debris and the RCMP have agreed to be onsite when the debris is removed. The kayak company that stores kayaks in the area was also contacted and given 48 hours to remove the kayaks. They have complied. Once cleaned up, the RCMP have recommended that the limbs that create privacy in the area be cut back.</p> <p>The floor was opened to discussion.</p> <p>In terms of communications with the PIID, the Trustees wanted to confirm that emails through the secretary@piersisland.ca or piid@piersisland.ca (reaches all Trustees) should be used. This allows official communications between the PIID</p>
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	<p>and islanders to be tracked and recorded as needed. This does not discourage more spontaneous or vigorous discussion through other platform/media options defined and used by the community. Although PIID would not endorse any specific platform/media or use this for official PIID communications, we are all islanders interested in island matters.</p>
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BUSINESS ARISING / NEW BUSINESS

<p>CHAIR JULIEN BAHAIN</p>	<p>Signing of the Trustee Code of Conduct:</p> <p>The Code of Conduct has a statement about Trustees and Officers but this has only been signed by Trustees in the past. Although there was some discussion about finance and secretary also signing the document, this will not be done at this time as there may be implications because Officers are employees which is different from Trustees which a political positions. The Ministry has been contacted to understand the requirements and implications of Officers also signing.</p> <p>The printed copy of the Code of Conduct to be signed by the Trustees was modified to cross out “and Officers” from the “agree to abide” statement. This version was signed by the three Trustees. It will be scanned in and posted on the Piers Island website.</p>
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NEXT MEETING

<p>SCHEDULE NEXT MEETING</p>	<p>Next Board of Trustee meeting – September 26, 2023, 7:30</p> <p>The meeting will be held in person at the Fire Hall with a Zoom attendance option.</p>
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CLOSING MOTION

<p>ADJOURNMENT</p>	<p>The Chair asked for any further business.</p> <p>With no further business, the meeting adjourned at 7:24 PM</p> <p>The Chair thanked all attendees.</p>
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Minutes submitted: _____
Corporate Secretary

Minutes approved: _____
Chair / Presiding Officer

Date: _____