PIERS ISLAND IMPROVEMENT DISTRICT BOARD OF TRUSTEES MEETING

March 31, 2020 - 7:30 PM Location: Via Zoom

| TRUSTEES & OFFICERS ATTENDING | Charlie Troger, Chairperson and Water Trustee; Julien Bahain, Buildings and Land Improvements Trustee; Doug Turner, PIVFD Trustee; Brent Schorr, Finance Administrator; Nancy Troger, Secretary. |
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| TRUSTEES & OFFICERS ABSENT | 0 |
| NUMBER OF ATTENDEES | 9 |

OPENING MOTIONS

| CALL TO ORDER | Chair, Charlie Troger, called the meeting to order at 7:33 p.m. |
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| 0 | The secretary recorded the meeting for accuracy. |
| APPROVAL OF AGENDA | Copies of the Agenda were distributed electronically. |
| | The Chair asked for changes or additions to the proposed agenda. |
| Motion | It was MOVED and SECONDED, "that the Agenda be approved as amended." With no further changes raised for consideration, the motion was CARRIED. |
| ADOPTION OF PREVIOUS | It was MOVED and SECONDED, "that the minutes of the February 18, 2020 PIID |
| MINUTES | Transition Meeting be approved as distributed." |
| Motion | The Chair asked for errors or omissions. |
| | With no corrections raised for consideration, the motion was CARRIED. |

ONGOING BUSINESS

| TRUSTEE | Update on lobbying with Navigable Waters BC to move mooring buoys |
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| CHARLIE TROGER | impeding access to Barnacle Road government dock. |
| | NWBC stated they would not do anything until the barge was actually installed and there was proof of any boats impeding safe passage to the government dock. |
| | Julien has not been able to reconnect with the owner of SV Abigail to follow up with him agreeing to tighten the buoy chain when replacing it in the spring. |
| DECISION | This issue will be addressed if it becomes a problem, but for now, there have been no problems with ease of passage. |

CORRESPONDENCE

| CORPORATE SECRETARY NANCY TROGER | Email from a Landowner expressing concern with the BC Ferries Development Plan for the ferry terminal regarding pedestrian access for Piers Islanders who walk onto the ferry. |
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| | Answer: Julien forwarded the concern to BC Ferries and received a response acknowledging receipt of his email with the promise to |

forward the Piers Island residents' concerns to the terminal and vessel reps for consideration at the TLG meetings.

- Note: the next TLG meeting is Friday, June 5, 10:00am. Julien is a member of the group and will be invited to the meeting to represent Piers Island.
- Email from Landowner in response to the trustees' email quoting Islands
 Trust Chair, Peter Luckham's message entreating visitors to refrain from
 coming to the Gulf Islands during the COVID-19 pandemic. The Landowner
 stated, "...Part-timers pay the same fees and have the same rights to access
 their property as anyone..."
- Email from Landowner in response to the trustees' email quoting Islands
 Trust Chair, Peter Luckham's message entreating visitors to refrain from
 coming to the Gulf Islands during the COVID-19 pandemic. The Landowner
 stated, "...I question legally whether PIID has any right to suggest this as it
 seems to go beyond the Letters Patent..."
 - Answer: The trustees were advised their message was appropriate and Island Health supports this kind of leadership. The trustees also acknowledge that it is not their mandate to dictate what islanders can and cannot do, however during this unprecedented time, the trustees expect that all islanders will follow government guidelines.
- Numerous emails from Landowners in support of the trustees' email quoting Islands Trust Chair, Peter Luckham's message entreating visitors to refrain from coming to the Gulf Islands during the COVID-19 pandemic.

One Landowner stated, "...extend my appreciation to you for the courageous decision to discourage non full timers from coming to the island during the current pandemic... I fear that there will be criticism of your stance by some who fail to understand the magnitude of what we are facing...".

Another Landowner stated, "...It is our opinion that the email was appropriate for the PIID and PIA to issue. The email simply reiterated the directive of both the Federal and Provincial Governments... We would support future communications to reinforce and remind Property Owners of the stated policies of Health Officials, the Provincial and Federal Governments."

 Answer: Thank you for your letters of support. The trustees continue to have the welfare of the Piers Island volunteer emergency personnel and all landowners and their families as their first priority.

TRUSTEE & OFFICER REPORTS

| BUILDINGS & LAND IMPROVEMENTS TRUSTEE JULIEN BAHAIN | The B&LI Trustee was asked if he had a report to present. • No report as there have been no issues with the compound or the fire hall. |
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| PIVFD TRUSTEE DOUG TURNER | The PIVFD Trustee was asked if he had a report to present. • See attached report. The floor was opened to discussion. The report was accepted as presented. |
| WATER SYSTEM TRUSTEE | The Water System Trustee was asked if he had a report to present. • See attached report. |

| CHARLIE TROGER | The floor was opened to discussion. |
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| | The report was accepted as presented. |
| FINANCE ADMINISTRATOR BRENT SCHORR | The Finance Administrator was asked if he had a report to present. Merge of our auditor, Cowland and Associates with Baker Tilly; part of Baker Tilly International but are locally owned and operated by professionals in our local and neighbouring communities of Victoria and Langford. No motion required to change per Joshua Craig, our BC Gov Financial Officer for Local Government Finance. Work with Baker Tilly on 2019 audit continues. Research and compose PIID Disposal of Assets Policy For trustee review. Calculate financial requirements for 2020 Bylaw, No. 126. BC Hydro for electrical service upgrade at Dolphin Rd. Complete monthly payables and receivables. The floor was opened to discussion. The report was accepted as presented. |
| CORPORATE SECRETARY NANCY TROGER | The Corporate Secretary was asked if she had a report to present. There has been a flurry of activity: Minutes, Agendas, updated the Landowner List and Contact List, Sent out tax receipts, Sent out island-wide messages on behalf of the trustees, Created/assisted with documents for trustees, Created 2020 Bylaw, No. 126., Scheduled Zoom meetings. The floor was opened to discussion. The report was accepted as presented. |

BUSINESS ARISING / NEW BUSINESS

| B&LI TRUSTEE JULIEN BAHAIN | BC Hydro application for electrical service upgrade to the Dolphin Road Compound. Waiting for BC Hydro to inspect the electrical service and give permission for an upgrade to 400-amp service. Once received, the electrician can proceed with the upgrade. |
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| | Request from BC Ferries to access our boat ramp one time only to barge a small truck as part of their piling work at Berth 5. After discussion, the trustees decided that in the spirit of being good neighbours and in the interests of encouraging BC Ferries to accommodate any future needs of Piers Islanders, the trustees would allow them this one-time use of the boat ramp at no cost. Julien received assurances that all workers were covered by BC Ferries insurance policies. |
| MOTION | It was MOVED and SECONDED that, "the PIID Trustees grant BC Ferries a one-time access to the compound boat ramp." The motion was CARRIED. |

| TRUSTEES | Discussion About Coordinated Response to COVID19 Implications on Piers Island. |
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| | After extensive discussion, it was determined that a COVID-19 Information Group be struck with one representative from each of the following groups: the Piers Island Emergency Program, the First Responders, the PIVFD, the PIA and the PIID. |
| | The Information Group will meet as soon as possible to assign a representative from each group, determine roles and responsibilities, and identify objectives. |
| ACTION | Nancy Troger to send out an invitation to identified organizations and set the first meeting date via Zoom. |

NEXT MEETING

| SCHEDULE NEXT MEETING | May 5, 2020 at 7:30 PM. Via Zoom |
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| SCHEDOLE NEXT WIEETING | Iviay 5, 2020 at 7:30 Pivi. Via 200m |

CLOSING MOTION

| ADJOURNMENT | The Chair asked for any further business. |
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| | With no further business, the meeting adjourned at 9:13 PM. The Chair thanked all attendees. |

Minutes submitted:

ornorate Secretary

Minutes approved:

Chair / Presiding Officer

Date: