

**PIERS ISLAND IMPROVEMENT DISTRICT
BOARD OF TRUSTEES MEETING
May 21, 2019 – 7:30 PM
Location: Piers Island Fire Hall**

TRUSTEES & OFFICERS ATTENDING	Greg Miller, Chairperson and Fire Trustee; Julien Bahain, Buildings and Land Improvements Trustee; Charlie Troger, Water Trustee; Brent Schorr, Finance Administrator; Nancy Troger, Secretary.
TRUSTEES & OFFICERS ABSENT	0
NUMBER OF ATTENDEES	5

OPENING MOTIONS

CALL TO ORDER	Chair, Greg Miller, called the meeting to order at 7:30 p.m. The secretary recorded the meeting for accuracy.
APPROVAL OF AGENDA	Copies of the Agenda were distributed electronically. The Chair asked for changes or additions to the proposed agenda.
MOTION	It was MOVED and SECONDED , <i>“that the Agenda be approved as amended.”</i> With no further changes raised for consideration, the motion was CARRIED .
ADOPTION OF PREVIOUS MINUTES MOTION	It was MOVED and SECONDED , <i>“that the minutes of the April 16, 2019 PIID Meeting be approved as distributed.”</i> The Chair asked for errors or omissions. With no corrections raised for consideration, the motion was CARRIED .

ONGOING BUSINESS

FINANCE ADMINISTRATOR BRENT SCHORR	Update on PIID ICBC Vehicle Insurance
DISCUSSION	<ul style="list-style-type: none"> • The PIID vehicles all have valid ICBC insurance in accordance with the McKenzie Crescent Road designation of <i>“not a public road, either arterial or municipal; is not part of the MoTI’s provincial inventory of main roads; but is a ‘provincial right-of-way’, or “public road dedication, i.e. crown land”</i>. • Further to the designation of McKenzie Crescent see the attached letter from the Sidney/North Saanich RCMP and the implications for application of the <i>Motor Vehicle Act</i>. • Note: That previous communications from landowners have <i>erroneously</i> stated the road is a gazetted road and subject to enforcement of the Motor Vehicle Act and possible fines. • While the PIID Trustees have no jurisdiction over McKenzie Crescent, they remind all Piers Islanders they are responsible for the safe operation of

	their golf carts and of the associated financial risks in the event of an accident.
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CORRESPONDENCE

<p>CORPORATE SECRETARY NANCY TROGER</p>	<p>Corporate Secretary advised there were three pieces of correspondence.</p> <ul style="list-style-type: none"> • Greg Miller – Email from Chief Cruise requesting the Taxation Bylaw include funding for completion of the Paver Project in 2019. <ul style="list-style-type: none"> ○ Answer: The Trustees made a plan at the April meeting to get quotes and drawings for the AGM and continue with fundraising and see what those quotes look like before looking at taxing. • Greg Miller – Email from landowner inquiring whether ICBC insurance would be a requirement for private vehicles on McKenzie Crescent. <ul style="list-style-type: none"> ○ Answer: The PIID does not have any jurisdiction over McKenzie Crescent. See Discussion under Ongoing Business. • Trustees – Email from Chief Cruise suggesting PIID Trustees take under consideration adding additional standpipes to provide better coverage to landowners of lot #s 61 and 119 - 121. <ul style="list-style-type: none"> ○ Answer: Trustees will investigate cost and other solutions. Before any decision is made, the trustees will require further information regarding the issue of distance concern raised by the Fire Chief. <p>Water Trustee to meet with the Water Team and the Fire Chief in a fact-finding mission.</p>
<p>ACTION</p>	

TRUSTEE & OFFICER REPORTS

<p>BUILDINGS & LAND IMPROVEMENTS TRUSTEE JULIEN BAHAIN</p>	<p>The B&LI Trustee was asked if he had a report to present.</p> <ul style="list-style-type: none"> • No report for this meeting. <p>Unclaimed property in the compound.</p> <ul style="list-style-type: none"> • Received communication from one of the owners whose trailer was removed for non-compliance. Situation resolved. <p>The floor was opened to discussion.</p>
<p>PIVFD TRUSTEE GREG MILLER</p>	<p>The PIVFD Trustee was asked if he had a report to present.</p> <ul style="list-style-type: none"> • No report for this meeting. <p>Apron Project Phase 2.</p> <ul style="list-style-type: none"> • Greg is gathering information about options and costs for Phase 2 of the Apron Project and will have drawings available at the 2019 AGM. • Drawings will be emailed to landowners prior to the AGM. <p>The floor was opened for discussion.</p>
<p>WATER SYSTEM TRUSTEE CHARLIE TROGER</p>	<p>The Water System Trustee was asked if he had a report to present.</p> <ul style="list-style-type: none"> • No report for this meeting. <p>The floor was opened to discussion.</p>

<p>FINANCE ADMINISTRATOR BRENT SCHORR</p>	<p>The Finance Administrator was asked if he had a report to present.</p> <ul style="list-style-type: none"> • No report for this meeting. <p>The floor was opened to discussion.</p>
<p>CORPORATE SECRETARY NANCY TROGER</p>	<p>The Corporate Secretary was asked if she had a report to present.</p> <ul style="list-style-type: none"> • Performed all normal duties as required. <p>The report was accepted as presented.</p>

BUSINESS ARISING / NEW BUSINESS

<p>B&LI TRUSTEE JULIEN BAHAIN</p> <p>MOTION</p>	<p>Presented <i>Dolphin Road Compound Select Committee Terms of Reference</i> for trustee approval.</p> <ul style="list-style-type: none"> • Now that the Seaspan proposal will not go forward, it is recommended that there is a long-term plan for improving/maintaining the compound. • The committee members were asked if they would serve on the committee under the new <i>Terms of Reference</i>. 5 of the 6 agreed. • Trustees are comfortable with just 5 members with the understanding that there can be more members if required. <p>It was MOVED and SECONDED "<i>that the <u>Dolphin Road Compound Select Committee Terms of Reference</u> be approved as presented.</i>"</p> <ul style="list-style-type: none"> • The floor was opened to discussion. • After discussion the motion CARRIED.
<p>FINANCE ADMINISTRATOR BRENT SCHOOR</p> <p>MOTION</p>	<p>Presented <i>Taxation Bylaw 2019, #123</i> for trustee approval.</p> <p>It was MOVED and SECONDED "<i>that the bylaw cited as the Taxation Bylaw 2019, No. 123 be introduced and read for the first time.</i>"</p> <ul style="list-style-type: none"> • The secretary read aloud the bylaw. <p>It was MOVED and SECONDED "<i>that the bylaw cited as the Taxation Bylaw 2019, No. 123 be reconsidered and adopted.</i>"</p> <p>The floor was opened to discussion.</p> <p>With no discussion the motion was CARRIED.</p> <p>Presented the completed <i>2018 Financial Statements</i> previously distributed by email.</p>
<p>MOTION</p>	<p>It was MOVED and SECONDED "<i>that the trustees accept receipt of the 2018 Financial Statements and approve their submission to the ministry.</i>"</p> <ul style="list-style-type: none"> • Approved statement will be submitted to the ministry on May 22, 2019. <p>The floor was opened to discussion.</p> <p>With no discussion the motion was CARRIED.</p>

NEXT MEETING

SCHEDULE NEXT MEETING	Annual General Meeting: Sunday, June 30, 2019.
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CLOSING MOTION

ADJOURNMENT	The Chair asked for any further business. With no further business, the meeting adjourned at 8:10 PM. The Chair thanked all attendees.
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Minutes submitted: _____
Corporate Secretary

Minutes approved:  _____
Chair / Presiding Officer

Date: _____