

**PIERS ISLAND IMPROVEMENT DISTRICT
BOARD OF TRUSTEES MEETING
September 8, 2020 – 7:30 PM
Location: Via Zoom**

TRUSTEES & OFFICERS ATTENDING	Julien Bahain, Chairperson and Buildings and Land Improvements Trustee; Charlies Troger, Water Trustee; Doug Turner, PIVFD Trustee; Brent Schorr, Finance Administrator; Nancy Troger, Secretary.
TRUSTEES & OFFICERS ABSENT	0
NUMBER OF ATTENDEES	3

OPENING MOTIONS

CALL TO ORDER	Chair, Julien Bahain, called the meeting to order at 7:30 PM The secretary recorded the meeting for accuracy.
APPROVAL OF AGENDA	Copies of the Agenda were distributed electronically. The Chair asked for changes or additions to the proposed agenda.
MOTION	It was MOVED and SECONDED , <i>“that the Agenda be approved as distributed.”</i> With no further changes raised for consideration, the motion was CARRIED .
ADOPTION OF PREVIOUS MINUTES	Note for the record the trustees approved via email that, <i>“the minutes of the July 14, 2020 PIID Meeting be approved as distributed.”</i>

ONGOING BUSINESS

B&LI TRUSTEE JULIEN BAHAIN	Report regarding replacement/repair of compound ramp gate.
ACTION	<ul style="list-style-type: none"> • In consultation with Bob Crooks it was determined that it will be more economical to repair the existing gate rather than replace it. • Julien to send out an email requesting a volunteer take the lead on this project.

CORRESPONDENCE

TRUSTEES	<ul style="list-style-type: none"> • Email from a landowner extending “well-deserved acknowledgments to the entire PIID management group... and special thanks for continuing service over this interim period until an AGM can be safely conducted.” The landowner then asked questions regarding the outcome of the discussion about boat rack storage in the compound and asking for clarification around the PIID’s motion, approved by email, to use up to \$1,500 for rat eradication and how that expenditure falls within the PIID’s mandate. <ul style="list-style-type: none"> ○ Answer: In response to your question regarding the boat racks in the compound, it was determined as part of the recommended option for the compound upgrade that a maximum of two boat racks will be kept for kayaks and small hulls at a storage fee still to be determined.
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<p>ACTION</p>	<p>With regards to the extraordinary motion to use up to \$1,500 of PIID-raised tax money to eradicate rats on the island, you very correctly point out that the PIID is not mandated to carry out pest control. We are however, as an island, placed in a position where inactivity in the face of the presence of roof rats would be catastrophic for landowners on Piers Island. Roof rats breed at a rapid pace, infest abandoned or unoccupied buildings quickly and cause a huge amount of damage. Inactivity on this issue would guarantee lower property values in the long term. It was felt by the PIID trustees and the PIA directors that a rapidly initiated, coordinated approach was necessary to achieve success.</p> <p>Many thanks go to Keegan Meyer and Garth Irvin who have to date spent \$150 of taxpayer money, caught approximately 40 rats and dedicated countless hours of volunteer time on behalf of Piers Islanders.</p> <ul style="list-style-type: none"> ● Email from a landowner suggesting that bylaws #373 and #51 be distributed to landowners. <ul style="list-style-type: none"> ○ Answer: the bylaws are available on the Piers Island website: piersisland.ca under the tab PIID/Governance/Bylaws. <p>Nancy to include the link to the Piers Island website in the Welcome Letter sent to all new landowners with reference to bylaws #51 and 373.</p>
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TRUSTEE & OFFICER REPORTS

<p>BUILDINGS & LAND IMPROVEMENTS TRUSTEE JULIEN BAHAIN</p>	<p>The B&LI Trustee was asked if he had a meeting report and an annual report to present.</p> <ul style="list-style-type: none"> ● See attached. <p>The floor was opened to discussion. The report was accepted as presented.</p>
<p>PIVFD TRUSTEE DOUG TURNER</p>	<p>The PIVFD Trustee was asked if he had a Chair’s 2020 Annual Report and an annual Water Report to present.</p> <ul style="list-style-type: none"> ● See attached. <p>The floor was opened to discussion. The report was accepted as presented.</p>
<p>WATER SYSTEM TRUSTEE CHARLIE TROGER</p>	<p>The Water System Trustee was asked if he had an annual report to present.</p> <ul style="list-style-type: none"> ● See attached. <p>The floor was opened to discussion. The report was accepted as presented.</p>
<p>FINANCE ADMINISTRATOR BRENT SCHORR</p>	<p>The Finance Administrator was asked if he had a report to present.</p> <ul style="list-style-type: none"> ● Collection of annual taxes <ul style="list-style-type: none"> ○ Includes addition of ten percent added to all taxes remaining unpaid per bylaw #128; last year there were 10, this year there were only five unpaid. <ul style="list-style-type: none"> ▪ <i>The aforementioned PIID taxes shall be due and payable on or before the 31st day of August 2020, and a percentage addition of ten per centum of the amount there of shall be added to all taxes remaining unpaid after the said date.</i> ● Administration of compound project. ● Development of bylaw #129.

	<ul style="list-style-type: none"> • Return of unexpended balance to the credit of <i>the Capital Asset Replacement Fund</i>, fire fund, per bylaw #125: <ul style="list-style-type: none"> ○ \$30,625.00 - bylaw funds available for replacement of the PIVFD 4X4, ○ <u>\$23,611.70</u> – expended, ○ \$ 7013.30 – unexpended balance returned to the credit of the fire fund. • Closed paver stone project, additional \$2,500 budgeted for contractor to complete work in 2020 not required per PIVFD fire chief; remaining work completed by PIVFD. • Monthly payables and receivables. <p>The floor was opened to discussion. The report was accepted as presented.</p>
<p>CORPORATE SECRETARY NANCY TROGER</p>	<p>The Corporate Secretary was asked if she had a report to present.</p> <ul style="list-style-type: none"> • Minutes, • Agendas, • Organizing and hosting Zoom meetings, • Messaging for Trustees. • Preparing bylaw #129. <p>The floor was opened to discussion. The report was accepted as presented.</p>
<p>FIRE CHIEF STEVE CRUISE</p>	<p>Annual report attached.</p>
<p>HARBOURS COMMISSIONER JOHN HALL</p>	<p>Annual report attached.</p>
<p>ROAD COMMITTEE GERRY KRISTIANSO</p>	<p>Annual report attached.</p>
<p>EMERGENCY PROGRAM SANDY BRUNHAM</p>	<p>Annual report attached.</p>

BUSINESS ARISING / NEW BUSINESS

<p>TRUSTEES</p> <p>MOTION</p>	<ul style="list-style-type: none"> • Note for the record the following motion approved by email. <p>It was MOVED and SECONDED that, <i>“the trustees grant permission to the owners of Knapp Island use of the Dolphin Road compound ramp under the following conditions:</i></p> <ul style="list-style-type: none"> ▪ <i>Access is to be granted under Steve Thornton's supervision only. Steve Thornton should report back to Julien Bahain, Buildings & Land Improvements Trustee, to confirm barging days and ensure that it does not conflict with any other projects currently under way. Priority is to be given to Piers Islanders and the District's projects. This includes the Water Tank Replacement Project that is set to start on September 8 and will require barging and intensive use of the ramp.</i> ▪ <i>The access is granted between August 24, 2020 and October 23, 2020</i> ▪ <i>The Trustees accepted the offer of \$1,000 for a maximum of 6 trips. Our Financial Administrator Brent Schorr, ccd to this email, will contact you to arrange payment.</i>
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	<ul style="list-style-type: none"> ▪ <i>Any additional access required would be an additional \$180 per access up to a maximum of 10 trips total (including the 6 initial trips) within the allocated time period set above.</i> ▪ <i>The compound cannot be used to stage or store any type of materials or equipment."</i> <p>The floor was opened to discussion. Motion CARRIED.</p>
<p>MOTION</p>	<ul style="list-style-type: none"> • Approve distribution of 2020 Capital Asset Reserve Fund allocation. <p>It was MOVED and SECONDED that, <i>"the 2020 Capital Asset Reserve Fund distribution be allocated as follows: water fund 100%."</i> The floor was opened to discussion. Motion CARRIED.</p>
<p>MOTION</p>	<ul style="list-style-type: none"> • Approval of <i>the Capital Asset Replacement Fund Disbursement 2020 Bylaw, No. 129.</i> <p>It was MOVED and SECONDED that, <i>"the bylaw cited as the 2020 Capital Asset Replacement Fund Disbursement Bylaw No. 129 be introduced and read for the first time."</i> Have the secretary read aloud the bylaw. The floor was opened to discussion. Motion CARRIED.</p>
<p>MOTION</p>	<p>It was MOVED and SECONDED that, <i>"the bylaw cited as the Capital Asset Replacement Fund Disbursement 2020 Bylaw No. 129 be reconsidered and adopted."</i> The floor was opened to discussion. Motion CARRIED.</p> <ul style="list-style-type: none"> • Request from Christina van der Kamp to use the library on an occasional basis for her students. Request granted. • Discussion about holding elections this fall. <i>Local Government Act</i> allows for elections to be held "otherwise". Trustees agreed to investigate holding elections via electronics means.
<p>ACTION</p>	<p>Nancy to send out invitation for new trustee and secretary.</p>

NEXT MEETING

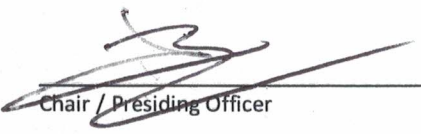
<p>SCHEDULE NEXT MEETING</p>	<p>Zoom meeting, November 24, 2020 at 7:30 PM</p>
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CLOSING MOTION

<p>ADJOURNMENT</p>	<p>The Chair asked for any further business.</p>
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	With no further business, the meeting adjourned at 8:40 PM. The Chair thanked all attendees.
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Minutes submitted: 
Corporate Secretary

Minutes approved: 
Chair / Presiding Officer

Date: September 16, 2020