

**PIERS ISLAND IMPROVEMENT DISTRICT
BOARD OF TRUSTEES TRANSITION MEETING MINUTES**

July 9, 2019 – 5:00 PM

Location: Piers Island Fire Hall

TRUSTEES & OFFICERS ATTENDING	Greg Miller, Outgoing Chairperson; Julien Bahain, Buildings and Land Improvements Trustee; Charlie Troger, Water Trustee; Doug Turner, Trustee; Brent Schorr, Finance Administrator; Nancy Troger, Secretary.
TRUSTEES & OFFICERS ABSENT	0
ATTENDEES	1

OPENING MOTIONS

CALL TO ORDER	Past Chair, Greg Miller, called the meeting to order at 5:00 p.m. The secretary recorded the meeting for accuracy.
ELECTION OF CHAIR	Past Chair, Greg Miller, asked for a motion to appoint a Chair. It was MOVED and SECONDED , <i>“that Charlie Troger be appointed as Chair for the coming year.”</i> With no discussion, the motion was CARRIED .
APPROVAL OF AGENDA	Copies of the Agenda were distributed electronically. The Chair asked for changes or additions to the proposed agenda.
MOTION	It was MOVED and SECONDED , <i>“that the Agenda be approved as amended.”</i> With no further changes raised for consideration, the motion was CARRIED .
ADOPTION OF PREVIOUS MINUTES MOTION	It was MOVED and SECONDED , <i>“that the minutes of the June 30, 2019 PIID Annual General Meeting be approved as distributed.”</i> The Chair asked for errors or omissions. With no corrections raised for consideration, the motion was CARRIED .

ASSIGNMENT OF PORTFOLIOS

ASSIGNMENT OF PORTFOLIOS	The Chair called for nominations for the appointment of Fire Trustee, Buildings and Land Improvements Trustee and Water Trustee.
MOTION	It was MOVED and SECONDED , <i>“that Doug Turner be appointed as the Piers Island Volunteer Fire Department Trustee for the coming year.”</i> With no discussion, the motion was CARRIED .
MOTION	It was MOVED and SECONDED , <i>“that Charlie Troger be appointed as the Water Trustee for the coming year.”</i> With no discussion, the motion was CARRIED .

<p>BUILDINGS AND LAND IMPROVEMENTS TRUSTEE JULIEN BAHAIN</p>	<p>Discussion of Phase 2 of the fire hall apron project.</p> <ul style="list-style-type: none"> Based on the majority vote at the AGM for the 2,400 square-foot paving stones option, Julien proposed that the fire hall apron project get completed before the rainy season starts.
<p>MOTION</p>	<p>It was MOVED and SECONDED, <i>“that, the PIID use funds from the Sustainment Funds to cover the shortfall of donations toward Phase 2 of the fire hall apron project (2,400 square-foot paving stone option) to be completed by end of September.”</i></p> <p>After discussion, the motion was CARRIED.</p>
<p>ACTION</p>	<p>Julien to advise Chief Cruise of the approved motion and to make arrangements for the project to move forward.</p>

TRUSTEE & OFFICER REPORTS

<p>BUILDINGS & LAND IMPROVEMENTS TRUSTEE JULIEN BAHAIN</p>	<p>The B&LI Trustee was asked if he had a report to present.</p> <ul style="list-style-type: none"> No report for this meeting.
<p>PIVFD TRUSTEE DOUG TURNER</p>	<p>The PIVFD Trustee was asked if he had a report to present.</p> <ul style="list-style-type: none"> No report for this meeting.
<p>WATER SYSTEM TRUSTEE CHARLIE TROGER</p>	<p>The Water System Trustee was asked if he had a report to present.</p> <ul style="list-style-type: none"> No report for this meeting.
<p>FINANCE ADMINISTRATOR BRENT SCHORR</p>	<p>The Finance Administrator was asked if he had a report to present.</p> <ul style="list-style-type: none"> No report for this meeting.
<p>CORPORATE SECRETARY NANCY TROGER</p>	<p>The Corporate Secretary was asked if she had a report to present.</p> <ul style="list-style-type: none"> Advised she has all the annual Ministry filings completed, bylaws submitted to the Ministry, minutes completed, and contact lists updated. Contact lists will be distributed to Islanders shortly. <p>The report was accepted as presented.</p>

BUSINESS ARISING / NEW BUSINESS

<p>WATER TRUSTEE CHARLIE TROGER MOTION</p>	<p>It was MOVED and SECONDED <i>“the bylaw cited as the Capital Asset Replacement Fund Disbursement 2019 Bylaw be introduced and read for the first time.”</i></p> <p>The secretary read aloud the bylaw. The floor was opened to discussion. With no discussion the motion was CARRIED.</p>
<p>MOTION</p>	<p>It was MOVED and SECONDED <i>“that the bylaw cited as the Capital Asset Replacement Fund Disbursement 2019 be reconsidered and adopted.”</i></p>

	The floor was opened to discussion. With no discussion the motion was CARRIED .
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NEXT MEETING

SCHEDULE NEXT MEETING	Tuesday, September 3, 2019 at 7:30 PM.
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CLOSING MOTION

ADJOURNMENT	The Chair asked for any further business. With no further business, the meeting adjourned at 6:03 PM. The Chair thanked all attendees.
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Minutes submitted: *Nancy Trojer*
Corporate Secretary

Minutes approved: *B Trojer*
Chair / Presiding Officer

Date: Sept. 3 2019